Suttons Primary School

Before & After School Provision

Session Booking Form 2026-2027

Childs Name:	
Class:	
I give my consent for my child to watch films with:	U rating : Yes / No PG rating : Yes / No
Start Date:	

Breakfast Club	7.30am – 8.30am	*Breakfast included*	£4.00**
After School Club	3.00pm – 6.00pm/5.30pm* *** 6.00pm (Mon-Thu) / 5.30pm (Fri)**	*Tea included*	£13.00**

** Please note the ASP charges are subject to review during the summer term and may change. Parents will be notified of any changes.

Session Preferences:

	Monday	Tuesday	Wednesday	Thursday	Friday
Breakfast Club	☐	☐	☐	☐	☐
After School Club	☐	☐	☐	☐	☐

Parental Agreement

By signing, I confirm that the information on this form is correct and that I understand and acknowledge the following:

Declaration
• I am aware that fees associated with session charges are payable by the 1st of the month in advance. Please be aware that voucher payments can take up to 5 working days to clear.
• I understand that the school will hold my 2 weeks retainer deposit until notification is given (in writing) to terminate or amend this agreement.
• I understand that failure to pay fees within 14 days will result in my child's place being rescinded. I also understand that my initial retainer deposit of 2 weeks will be used to cover some/all of these costs.
• I understand that this agreement will be in place for the length of time indicated and that any changes will be made by submitting a new form and/or by notifying the school 6 weeks in advance (in writing) of your wish to change arrangements.
• I understand that if my child is sick fees are non-refundable and non-transferable.
• I understand that if the school is closed due to unforeseen circumstances fees are non-refundable and non-transferable (This includes closures due to the weather and strike action).
• I understand that if I am unable to collect my child at the end of the session that I will be charged late fees **0-5mins = £0.00 5-15mins = £20.00 every 15mins = £20.00**
• I understand breakfast club fees are payable on the day (or in advance) via the School Gateway. Failure to pay within 3 days will result in my child being refused entry.
• I give my consent to any emergency medical advice or treatment necessary during the club. I authorise the play workers to sign any written form of consent required by the hospital authorities if the delay in getting my signature is considered by the doctor to endanger my child's health and safety.

Signed:…… Date:……

Print Name:……..