Suttons Primary School
Suttons Lane, Hornchurch
Essex RM12 6RP

Telephone: (01708) 443393
E-mail: admin@suttons.havering.sch.uk
Website: www.suttonsprimary.co.uk

Headteacher: Mr. David Unwin-Bailey, B.Teach. NPQH, PG SENCO
Deputy Headteacher: Mr. Jack Barlow, BA (Hons), NPQSL

19 October 2026

Dear Parents/Carers,

Year 6 Visit to the Imperial War Museum 20.11.26

On Friday 20th November, Year 6 will be visiting the Imperial War Museum as part of our World War II history topic. We will be travelling by train, leaving school at 8:45am and returning around 3:00pm.

Whilst we are at the museum, the children will be taking part in a documentary challenge, which takes the children into IWM's galleries to explore objects and tell those stories in their own words. The children will be given smart-cameras and tasked with making mini documentaries on the people and objects they feel the world needs to know about.

There is a charge of £5.10 per pupil to cover the cost of documentary challenge. In accordance with the New Education Reform Bill there is no obligation for parents to pay the voluntary contribution and no pupil will be omitted from the visit because his/her parents are unwilling or unable to pay. However, in practice educational visits can only take place if sufficient voluntary contributions are received to support the visit. We have always had excellent support for our educational visits and we anticipate your continued support.

Pupils will need to bring a packed lunch on the day, preferably contained in a small rucksack for ease of carrying. (No sweets, chocolate, nuts or glass bottles please). Havering Catering is able to provide a suitable packed lunch for those children eligible for benefits related free school meals, should you so require it. These need to be ordered from the school office at least **48 hours in advance**.

Please give permission and make payment of £5.10 via the payments section of School Gateway at www.schoolgateway.com.

We are also keen for parent volunteers to join us on the trip so please let us know if you're able to join us by leaving a message on School Gateway – we would be incredibly grateful.

We are very excited about this opportunity and we are confident that the children will gain lots from it!

If you have any questions, please do not hesitate to contact your class teacher.

Yours sincerely,

Miss Brown & Mrs Hamilton
Year 6 Teachers