



Suttons Primary School
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Headteacher: Mr. David Unwin-Bailey, B.Teach. NPQH, PG SENCO
Deputy Headteacher: Mr. Jack Barlow, BA (Hons), NPQSL

11 May 2026

Dear Parents/Carers,

Reception Visit to Marsh Farm 29th June 2026

The Reception classes will be visiting Marsh Farm on Monday 29th June 2026.

We will be leaving school at 9am, travelling by coach and returning to school at approximately 3pm.

The cost of the travel and entrance fee must be paid for and we must ask that you make a voluntary contribution of £19.75 per child to cover these costs. In accordance with the New Education Reform Bill there is no obligation for parents to pay the voluntary contribution and no pupil will be omitted from the visit because his/her parents are unwilling or unable to pay. However, in practice, educational visits can only take place if sufficient voluntary contributions are received. **If sufficient donations are not received, we may need to cancel the visit.** Thank you for your anticipated support.

Children should wear normal school uniform and shoes and will need to bring with them on the day:

- A waterproof coat.
- Packed lunch preferably in a small rucksack for ease of carrying.
- A bottle of water - no glass bottles or fizzy drinks.

Havering Catering is able to provide a suitable packed lunch for those children eligible for benefits related free school meals, if required. These need to be ordered from the school office at least 48 hours in advance.

Your permission should be given, and payment of £19.75 made, via the payments section of School Gateway at www.schoolgateway.com.

We may require a small number of additional helpers. If you would like to join us to assist the children, please add a note on School Gateway indicating your interest and we will confirm places closer to the date.

We would also remind parents that digital trackers, smart watches and mobile phones are not permitted on school trips. If any parent is unhappy for their child to attend a school trip without wearing a digital tracker/smart watch, we are more than happy to keep them in school, in another class, during the day when a trip takes place.

Yours sincerely,

Ms Bohane Miss Faldo Mrs Moor

